

# supernova

Providing you  
with the tools  
to manage  
your SMSFs.



## SMSF ADMINISTRATION SERVICE



COMPREHENSIVE



EFFICIENT



FLEXIBLE



LOW COST

Empower your business to deliver better decision making, reduced compliance issues and provide your clients with a superior level of service.

*focus more time on providing high-value advice to your clients and leave your client's SMSF administration to a specialist team that can improve efficiency and reduce hassle We know SMSFs, it's all we do.*

#### A Partnership designed to work with your firm

- Located in Melbourne
- All work done by experienced CPAs
- Fast turnaround times
- Fixed fee arrangements
- No contracts - use us when you need us

#### Up to date information – Online 24/7

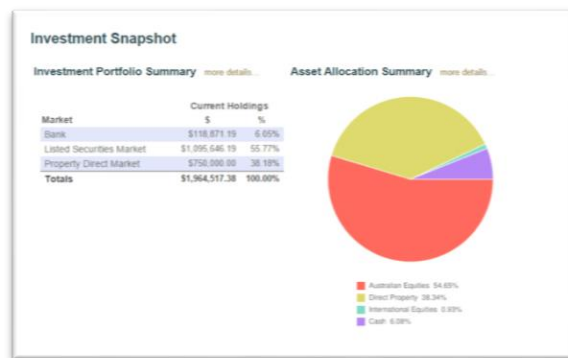
Investments are revalued daily, member balances are available, pension and contribution limits can be assessed prior to year-end.

#### Single source of data

All stakeholders (Advisers, Trustees, Accountants, Auditors) have access to the same data

#### Transparent fee Structure

Our fixed price fees ensure you know exactly how much you can on charge your clients.



#### Control

You can determine who has access to each fund and what they can do – down to specific funds.

#### Less chance of errors

Automation enables accurate holding positions and correct tax treatment ensuring less chance of compliance issues.

#### Build your business

Set yourself apart from the traditional year-end accounting.

#### Increase Client Satisfaction

More knowledge = better decision making = better results = satisfied clients.

#### Attract High Net Worth Clients

As a value-added service, Daily Administration is attractive to clients who expect more than just the standard service.

#### Better decision making

Up to date data e.g. CGT positions, pension payments and contributions allows better decision-making.

#### Less work for you

Direct data feeds with Banks, Brokers and Wrap providers, enable most of the key data to be automatically provided to us.

# You have the knowledge...

...We have the tools for you to offer a high quality SMSF service.

Increase client satisfaction

Increase revenue & reduce costs

Attract high net worth clients

## Administration Options

### Full Outsource Model

We can act as your permanent outsource solution for all your funds. You no longer have to worry about resources, software costs, legislative changes – just leave it to us and focus on adding value to your clients.

### Daily or Annual

You can elect either a simple annual service or our premium full service with daily updates of transactions and investment values.

### Temporary SMSF Accounting Solution

We can cover for resignations, maternity, annual leave or just take a bit of pressure off if you are too busy.

### Software Transitions and Training

We can transition your software from BGL, Handisoft, MYOB to BGL360, Class or McLowd.

## INCLUDED Services

*This includes the usual Standard Functions you would expect...*

- ✓ Fund processing and administration
- ✓ Preparation of annual financial statements
- ✓ Preparation of the SMSF annual return
- ✓ Investment Reports (Income, realised and unrealised gains etc)
- ✓ Member statements
- ✓ Trustee minutes

Many of our competitors will charge extra for the below services that we include in our standard service at no additional fee.

- ✓ Fund set up (Trust deeds, compliance documents, minutes, draft investment strategy etc)

- ✓ Fund transition (from BGL or class)
- ✓ Pension administration (establishment, reset, annual min /max, minutes)
- ✓ \$1.6M pension cap management and CGT rollover relief
- ✓ Monthly reconciliation of accounts (transactional data and investment pricing updated daily)
- ✓ Online access for you and your clients to current SMSF information (you control access)
- ✓ Reports and online presence branded with your firm logo
- ✓ Annual Fund Health check (Pension & Contrib limits, compliance issues and planning opportunities)

## Optional Services

*Where required, we can provide the below additional services for additional fee*

- Annual Independent Audit
- Actuarial certificate
- Software access to BGL360 or Class - branded to your firm
- Annual SMSF Return lodgement
- Quarterly BAS and TBAR reporting
- Property valuations
- Fund transition where history needs to be re-created

## FEES

We offer a fixed price administration fee arrangement. Where we can arrange data feeds we can pass on the savings to you in reduced administration. Our fees start from as low as \$880. You can also add low cost audit, actuarial, valuation services as required.

Current fee schedule is available on our website.

## Who is Supernova?

Located in Melbourne, Supernova is a specialist SMSF Administration service provider. We are CPAs with over 20 years SMSF experience We can take care of all the annual accounting, actuarial and audit requirements for your SMSF clients at a low fixed cost.

- We work under the strictest privacy arrangements:
- We do not compete with you for SMSF business
- We never contact your clients without your consent – we work for you



## For more information

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